



FARLEIGH

**Games and Tennis Coach**  
**2 x Part Time Positions**  
**Candidate Information Pack**



## Head's Welcome

Welcome from Fr Simon Everson, Headmaster

Thank you very much for your interest in the position of Games and Tennis Coach at Farleigh School.

Farleigh has grown over the last decade into a school of which we are very proud, with over 460 boys and girls, aged 3 to 13. It is a wonderful environment in which to work with each and every member of staff playing their part in ensuring we have happy and energetic pupils. It is a magical place to be.

We have great colleagues and we are aspirational in seeking the very best for the young people in our care across the whole spectrum of school life. We enjoy their company and prepare them for an exciting future, encouraging them to be engaging, warm and thoughtful in the years to come. We are also extremely fortunate to have an incredibly loyal parent body who support and encourage us in so many ways.

I hope that you enjoy finding out a little bit more about us and the role of Games and Tennis Coach.

If you would like an informal discussion about the position, please call Nikki Lloyd, the HR Manager, on 01264 710766.



# About Farleigh

Farleigh School is a highly successful and vibrant co-educational prep school for boarders and day pupils, aged 3 to 13, based in the beautiful Test Valley of Hampshire and set in 70 acres of open parkland and landscaped woodland. We are just off the A303, close to Andover, Stockbridge, Salisbury and Winchester.

A leading Catholic school which welcomes all faiths, or none, Farleigh combines excellent teaching, modern facilities and countless opportunities for children to grow in confidence and discover their talents.

Farleigh is committed to providing the very highest standard of teaching and pastoral care to ensure that every child is well looked after, happy and fulfilled. The school is aspirational in seeking the very best for the young people in its care and pupils go on to a wide range of leading senior schools.

At Farleigh, we pride ourselves on our team of skilled and dedicated staff. Each member plays a vital role in the running of the school and in creating a warm, friendly atmosphere for pupils and parents.

Farleigh School is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. All offers of employment will be subject to the relevant safeguarding and background checks, including an enhanced DBS check and references.



# Our Location & Surrounding Area



Farleigh School

Red Rice

Andover

Hampshire

SP11 7PW

[www.farleighschool.com](http://www.farleighschool.com)





## Games and Tennis Coach

Farleigh School seeks to appoint two enthusiastic and engaging sports coaches who have a passion for sports coaching and the ability to inspire and motivate all pupils. The main sports offered at Farleigh are rugby, netball, cricket, football and hockey. In addition, the department runs a strong tennis programme.

The ideal candidates will deliver high quality coaching and training to pupils in some of the main sports, including tennis, hockey, netball, football, rugby and cricket.

These are part time, term time only positions and responsibilities include:

- Coaching girls' or boys' games sessions to a high standard;
- Taking girls' or boys' games for mid-week and weekend fixtures (18 weekends per year);
- Assisting with various after school activities and prep;
- Prepare a team for matches including preparing team lists, officiating, liaising with colleagues and driving the school minibus if appropriate and qualified to do so;
- Input into the reports to parents at required times during the year through written formal reports.

These are part time positions working an average of 18 hours per week during the 34 weeks of term. Specific working schedules are to be discussed and agreed with the successful candidates and to meet the needs of the school across each term.

There is opportunity for the successful candidates to support the deliver of the Farleigh holiday course programme which would be paid at the relevant day rate.

The ideal candidate should;

- Hold relevant coaching qualifications in the sports they offer.
- Be passionate and enthusiastic about delivering sport for all.
- Have previous experience of successful sports coaching and officiating.
- Demonstrate a high level of subject knowledge and the ability to deliver excellent lessons, which engage all children.
- Be an excellent communicator with pupils, parents, staff and external stakeholders such as other schools and national governing bodies.
- Have a positive understanding of the level of personal and professional commitment in a boarding school community.
- Have a flexible and positive approach to work and changing priorities.
- Be confident in the use of technology to aid teaching and learning.
- Support the need for continuous professional development.
- Be willing to uphold and support the Catholic ethos of the school.

## **Job Description: Games and Tennis Coach**

**Responsible to:** Deputy Head (Organisation and Pastoral Oversight), and the Director of Sport.

**Purpose of the job:** To deliver high quality coaching and training to pupils in a variety of sports, including tennis, netball, football, rugby and cricket.

### **Particular Tasks & Responsibilities:**

- Coach to the highest possible level.
- Prepare the team for matches including preparing team lists, officiating, liaising with colleagues and driving the school minibus if appropriate and qualified to do so.
- Maintain a professional standard, adhering to statutory and school requirements for Health & Safety, Risk Assessments and Child Protection & Safeguarding.
- Report to parents at required times during the year through written formal reports.
- Represent the school in an exemplary manner whilst promoting the school ethos and the sports policy both at home and away.
- Foster a supportive environment where each child is valued and offer guidance to enable pupils to experience success at whatever level they are capable of.
- Use appropriate opportunities to celebrate success.

### **Person Specification:**

- Hold relevant coaching qualifications in the sports they offer.
- Be passionate and enthusiastic about delivering sport for all.
- Have previous experience of successful sports coaching and officiating.
- Demonstrate a high level of subject knowledge and the ability to deliver excellent lessons, which engage all children.
- Be an excellent communicator with pupils, parents, staff and external stakeholders such as other schools and national governing bodies.
- Have a positive understanding of the level of personal and professional commitment in a boarding school community.
- Have a flexible and positive approach to work and changing priorities.
- Be confident in the use of technology to aid teaching and learning.
- Support the need for continuous professional development.
- Be willing to uphold and support the Catholic ethos of the school.





# Salary, Benefits & Application Process

The successful candidates will receive a remuneration package which includes:

- A basic salary of £14,256 per annum based on an average working week of 18 hours during term time and inclusive of 5.6 weeks of paid holiday entitlement
- Opportunity to work additional hours, including on the Farleigh holiday course programme paid at the relevant rate
- Membership of the school's support staff pension scheme
- Access to Help@Hand Employee Assistance programme and shopping discounts
- Free school meals during term time
- Sports Staff Uniform provided free of charge
- Professional Development Support and Opportunities
- Free car parking
- Supportive colleagues and an outstanding working environment
- A beautiful setting in which to work
- Access to staff social events.

To apply for this position, please complete the support staff application form stating your preferred sports and working hours and return to Nikki Lloyd, the HR Manager at [hr@farleighschool.com](mailto:hr@farleighschool.com) as soon as possible. Applications will be accepted until the position is filled, therefore early application is encouraged.

**Safeguarding:** Farleigh School is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. The successful applicant(s) must be willing to undergo appropriate Child Protection Screening, including references from past employers and an enhanced DBS disclosure and an online search in line with safer recruitment.

**Equal Opportunities:** Farleigh School is a co-educational organisation that believes strongly in equal opportunity for all.