FARLEIGH

Key Stage 2 Teaching Assistant

Candidate Information Pack

Full time *(Part time considered)*

Permanent

Starting in September 2026

(or as soon as possible thereafter)

Head's Welcome

Welcome from Fr Simon Everson, Headmaster

Thank you very much for your interest in the position of Key Stage 2 Teaching Assistant at Farleigh School.

Farleigh has grown over the last decade into a school of which we are very proud, with around 430 boys and girls, aged 2 to 13. It is a wonderful environment in which to work with each and every member of staff playing their part in ensuring we have happy and energetic pupils. It is a magical place to be.

We have great colleagues and we are aspirational in seeking the very best for the young people in our care across the whole spectrum of school life. We enjoy their company and prepare them for an exciting future, encouraging them to be engaging, warm and thoughtful in the years to come. We are also extremely fortunate to have an incredibly loyal parent body who support and encourage us in so many ways.

I hope that you enjoy finding out a little bit more about us and the role of Key Stage 2 Teaching Assistant.

If you would like an informal discussion about the position, please call Deborah Jones, the HR Advisor, on 01264 710766.

About Farleigh

Farleigh School is a highly successful and vibrant co-educational prep school and nursery for boarders and day pupils, aged 2 to 13, based in the beautiful Test Valley of Hampshire and set in 70 acres of open parkland and landscaped woodland. We are just off the A303, close to Andover, Stockbridge, Salisbury and Winchester.

A leading Catholic school which welcomes all faiths, or none, Farleigh combines excellent teaching, modern facilities and countless opportunities for children to grow in confidence and discover their talents.

Farleigh is committed to providing the very highest standard of teaching and pastoral care to ensure that every child is well looked after, happy and fulfilled. The school is aspirational in seeking the very best for the young people in its care and pupils go on to a wide range of leading senior schools.

At Farleigh, we pride ourselves on our team of skilled and dedicated staff. Each member plays a vital role in the running of the school and in creating a warm, friendly atmosphere for pupils and parents.

Farleigh School is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. All offers of employment will be subject to the relevant safeguarding and background checks, including an enhanced DBS check and references.

Our Location & Surrounding Area

Farleigh School
Red Rice
Andover
Hampshire
SP11 7PW

www.farleighschool.com

Key Stage 2 Teaching Assistant

Farleigh School seeks to appoint a full-time KS2 Teaching Assistant to foster and develop a strong relationship - education, social and emotional - with the children in the KS2 year group. The successful candidate will work with class teachers to raise the learning and attainment of pupils in one year group in KS2.

The role is full time from 8.00am - 4.45pm with core working weeks for the 34 weeks of term (including INSET days). The school will consider applicants on a part time basis; the preferred working hours should be stated in the application form.

The ideal candidate will:

- hold a relevant Level 3 qualification or above
- have a minimum of two years working in a teaching assistant role; whereby they have provided care and education to children from a wide range of backgrounds, including those with special educational needs
- illustrate an excellent understanding of the needs of young children
- be able to work on own initiative or as part of a team
- be willing to embed the Catholic ethos of the school, and follow the Mission Statement in all aspects of school life

Job Description: Key Stage 2 Teaching Assistant

Particular Tasks & Responsibilities:

- The primary focus of the role is to collaborate with the class teacher in the planning, delivery and evaluation of high-quality teaching and learning within the classroom as well as targeted interventions for children on a 1 to 1 or small group basis.
- Establish and maintain a good working partnership with the class teacher and with parents, in support of the child (always sharing information from parents with the class teacher)
- Communicate effectively with other staff members and pupils, and with parents and carers under the direction of the class teacher
- To foster a supportive environment where each child is valued and respected for their contribution to the school
- Promote pupils' independence and love of learning in line with our whole school vision for inclusion and the curriculum.
- Demonstrate an informed and efficient approach to teaching and learning by adopting relevant strategies to support the work of the teacher and increase achievement of all pupils including, where appropriate, those with special educational needs and disabilities (SEND)
- Offer guidance to enable pupils to experience success and be motivated to achieve their best
- Have realistic expectations and high standards
- With the class teacher, keep other professionals accurately informed of performance and progress or concerns they may have about the pupils they work with
- Promote and facilitate inclusion by encouraging participation of all pupils in learning and extracurricular activities, and support the planning and delivery of school trips
- Contribute to effective assessment and planning by supporting the monitoring, recording and reporting of pupil performance and progress as appropriate
- Read and understand lesson plans shared prior to lessons
- To listen to each child
- To observe changes in any child's performance, behaviour, signs of upset/bullying
- To read, understand and implement Farleigh school policies
- To practice positive management of children's behaviour and be a good role model
- To seek to ensure the effective use of educational resources, equipment, and ensure proper maintenance of the classroom and resources within and the ensure observance of relevant health and safety regulations;
- To support the aims, Catholic ethos and mission statement of Farleigh school
- To lead by example inspiring pupils to learn, also carrying out other associated duties as are reasonably assigned by the Headmaster.

Salary, Benefits & Application Process

The successful candidate will receive a remuneration package which includes:

- a competitive salary dependent upon skills and experience
- membership of the school's pension scheme
- membership of the school's Life Assurance scheme (3x annual salary) and Income Protection scheme
- access to Help@Hand Employee Assistance Programme and shopping discounts
- free school meals during term time
- professional development support and opportunities
- free car parking
- supportive colleagues and an outstanding working environment
- a beautiful setting in which to work
- access to staff social events

To apply for this position, please complete the academic staff application form and return it to Deborah Jones, the HR Advisor at hr@farleighschool.com as soon as possible. Applications will be accepted until the position is filled, therefore early application is encouraged.

Farleigh School reserves the right to appoint at any time in the recruitment process.

Safeguarding:

Farleigh School is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. The successful applicant(s) must be willing to undergo appropriate Child Protection Screening, including references from past employers and an enhanced DBS disclosure.

Equal Opportunities:

Farleigh School is a co-educational organisation that believes strongly in equal opportunity for all.